WELCOME TO THE 2011 U.S. SYNCHRONIZED SKATING CHAMPIONSHIPS!

Congratulations to your team in qualifying for the 2011 U.S. Synchronized Skating Championships in Ontario, California!

This packet contains the announcement and Local Organizing Committee (LOC) forms for the event. Your official team entry will be forwarded to us automatically from U.S. Figure Skating, now that your team has qualified or U.S. Figure Skating has confirmed that your team has a bye.

The forms on this PDF are specific LOC forms for your team to register for unofficial practice ice, order tickets and souvenirs, have your team's photo in the program, etc. Please review the forms and read them thoroughly before completing them. If a form does not apply, please state so on the form and still return it with the others. The team portrait form and bus form must be submitted directly to the vendor, as marked on it; all other forms will go directly to the LOC.

Please note, due to the short time period between sectionals and this event, all LOC forms must be returned, via e-mail, by Tuesday, February 8, 2011.

We look forward to seeing you in California!

Sincerely,

Don Rabbitt and Jeanette Davey

Co-Chairs, 2011 U.S. Synchronized Skating Championships

info@2011synchronationals.org

GENERAL INSTRUCTIONS

Before completing the forms, please read through all of them. Many decisions must be made and you will need to gather information from your team members to complete these forms and to submit the required payment.
If your team chooses NOT to participate in the U.S. Synchronized Skating Championships, the team manager or coach must notify U.S. Figure Skating Headquarters, via e-mail, within 48 hours of the conclusion of the sectional championships. U.S. Figure Skating Headquarters will be responsible for notifying the appropriate Sectional Vice Chair. Please send an e-mail to Lauren Magliola, Director of Synchronized Skating at: lmagliola@usfigureskating.org.

CONTACT / QUESTIONS:

Should you have any questions regarding information in the announcement, please e-mail: registrar@2011synchronationals.com

ENTRY FEES:

There are no entry fees for the Championships or a charge for Official Practice Ice. **The team pays all other fees.**

RETURN OF LOC FORMS:

1) Return all LOC forms via e-mail to the LOC within 72 hours of the close of your sectional championships or, no later than, February 8, 2011.
2) Send hard copies of all forms, and one check, stapled to FORM G, to the Registrar. These forms must arrive on Wednesday, February 9, 2011, and should be sent via next day delivery.
3) Send any orders for action photos or bus requests **directly to the vendor.** (see attached forms for addresses)
4) E-mail all other forms by February 8, 2011 to: registrar@2011synchronationals.com
Send hard copies and one check stapled to FORM G via next day delivery to:

2011 U.S. Synchronized Skating Championships
Attn: Vart Echeverria
250 W. Central Ave #407
Brea, CA 92821

ENTRIES

Official entries will be forwarded by U.S. Figure Skating to the LOC from each sectional championship. The qualifying teams in each level from each of the three sectional events will be able to download forms off of the Internet. All LOC forms must be completed and received electronically 72 hours of delivery of this announcement. Please see the instructions on the previous page for detailed information on how to send your LOC Forms.

ARENA

The competition arena is the Citizens Business Bank Arena in Ontario, California. The street address is: 4000 E. Ontario Center Parkway, Ontario, CA 91764

AIR TRAVEL

6 airports serve the Los Angeles, Orange County and San Bernadino County areas; the closest airport to the Citizens Business Bank Arena is Ontario Airport (ONT), the furthest away is Burbank (BUR). The other airports serving the area are: Palm Springs Airport (PSP), Santa Ana or John Wayne Airport (SNA), Long Beach Airport (LGB) and Los Angeles International (LAX).

ETHICS / RULES

Ethics Rules as set forth in the U.S. Figure Skating rulebook will be strictly adhered to, as will all competition and skating standard rules. All athletes, coaches, and parents must be familiar with these rules, as they will be fully enforced.

OFFICIAL PRACTICE ICE – at Citizens Business Bank Arena

Official Practice Ice will be scheduled by the Chief Referee, beginning on Wednesday, March 2 - Saturday, March 5, 2011. Please see the enclosed schedule for general practice times, and refer to our web site for updates. The official practice ice is being provided free of charge to all teams. All official practice ice will be held in the Citizens Business Bank Arena – the site for all competitions.
Please refer to U.S. Figure Skating Rule 3590 “Practice Ice – Synchronized Skating” for the conduct of official practice ice at this event.

UNOFFICIAL PRACTICE ICE

Unofficial practice ice will be available Wednesday, March 2, 2011 - Saturday, March 5, 2011. Check the web site for updates on all practice ice:
www.2011synchronationals.com
Practice ice will be assigned to teams upon request. Unofficial practice ice sessions will be 15 minutes. Teams wishing to purchase unofficial practice ice must complete FORM B, all unofficial practice ice will be purchased though entryeeze.com.
Please note that practice ice costs will depend on whether a team has booked hotel rooms with our housing partner, The Zenith Group: www.thezenithgrp.com. A portion of the room receipts will help offset the costs of hosting this event. Teams that have booked rooms at a hotel outside of our reserved blocks will be charged a higher rate for unofficial practice ice.
Per U.S. Figure Skating rules, teams are not permitted to practice outside of the ice provided by the LOC after the starting order for the competition has been posted. The starting order for each event will be posted on the official bulletin board at the beginning of the first official practice for that event.

PRACTICE ARENAS

The Rinks, at Anaheim Ice
300 West Lincoln Ave
Anaheim, CA 92805
Driving distance from Citizens Business Bank Arena: 30 to 90 minutes
Driving distance from hotels: (Ontario)30 to 90 minutes (Anaheim) 10 minutes

The Rinks, at Westminster Ice
3107 Springdale
Westminster, CA 92683
Driving distance from Citizens Business Bank Arena: 40 to 100 minutes
Driving distance from hotels: (Ontario)40 to 100 minutes (Anaheim) 20 minutes

Center Ice Arena, Ontario
201 S. Plum Ave
Ontario, CA
Driving distance from Citizens Business Bank Arena: 15 minutes
Driving distance from hotels: (Ontario)10-15 minutes (Anaheim) 30 to 90 minutes

Icetown - Riverside
10540 Magnolia Ave
Riverside, CA 92505
Driving distance from Citizens Business Bank Arena: 20-25 minutes
Driving distance from hotels: (Ontario)20-25 minutes (Anaheim) 30 to 90 minutes

ACCOMODATIONS

The LOC has partnered with The Zenith Group to handle hotel arrangements for the competition. They have provided exemplary service in the past for other organizations, and have negotiated favorable rates at many local hotels in and around Ontario and Anaheim. Teams are strongly recommended to book their rooms through the Zenith Group to avoid penalties. Teams can book via their web site: www.thezenithgrp.com.

TRANSPORTATION

The LOC has partnered with Callaway Transportation and has negotiated favorable rates to handle all team bus services. Callaway is prepared to handle all bus/transportation needs for each team coming to the Championships. Please refer to their website: www.callawaytransportation.com/2011synchronationals.html
There are no shuttle buses. Teams must arrange for all transportation, including airport to hotel, hotel to arena, etc. Callaway will also be providing special family excursion packages to area entertainment for a fee, please check their website listed above.

RESTAURANTS AND FOOD

The LOC is working with local restaurants and food companies. We will be updating the "Travel and Accommodations" section of the website with restaurant and food companies close to area hotels and all arena's. The recommended restaurants will be able to accommodate large groups and will take advance reservations for the best service.

REFEREE'S MEETING WITH COACHES & TEAM MANAGERS

A meeting will be held on Wednesday, March 2, 2011, at 4:00 – 4:30 pm for all coaches and team managers. All are encouraged to attend this meeting. Check the official bulletin board at the Arena for exact location or the official website: www.2011synchronationals.com.

PARENTS' MEETING / SEMINAR

A meeting for parents is **tentatively** scheduled to be held on Wednesday, March 2, 2011 at 11:00am. All parents of the athletes are welcome to attend. The main topic of the meeting and location will be posted on the official web site www.2011synchronationals.com and on the official bulletin board at the registration area.

PSA MEETING & RECEPTION

A meeting and reception will be held on Wednesday, March 2, 2011 at 4:30 -6:00 pm, directly following the Referee's Meeting with Coaches & Team Managers. All coaches are welcome and encouraged to attend. Check the bulletin board for location.

CREDENTIALS & ADMISSION

Credentials will be issued to all rostered athletes and two (2) official chaperones of the team's choice. In addition, all coaches registered with a team that have met U.S. Figure Skating's coaches' membership requirements, in accordance with Rule 3030 will receive a credential.
A team representative may pick up athletes and chaperones credentials. However, all coaches must register at the registration desk individually and present a photo ID to receive their credential.
Credentials will allow access to the 2011 U.S. Synchronized Skating Championships. All other admission will be purchased by ticket, see Form C.
All event passes are available on a pre-order basis through Form C. The all event pass includes non-reserved seating for all competition events, official practice sessions and parking. The price for an all event ticket is $65.00.
Single day event tickets include non-reserved seating for all competition events or practice ice session (Wednesday Only) for that day, and arena parking. The price for a single day ticket is $30.00 for each of the four days of the event.
Athletes, chaperones and coaches must have credentials at all times for entrance to the Citizens Business Bank Arena. A replacement fee of $50.00 will be assessed for any lost credentials.
Note: To enter locker rooms for all practice sessions and competition events skaters, coaches, and chaperones must enter at the back of the Citizens Business Bank Arena by the loading dock.

REGISTRATION

The registration desk is located at the main entrance of the Citizens Business Bank Arena. It will open be open on Tuesday, March 1, 2011 from 6:00 pm-8:00 p.m., and each day of competition from 6:00am until the end of the last official practice session or competition event. Please have a team representative come to the registration desk to collect your team's credentials and all other information and merchandise.

OPENING CEREMONY

The opening ceremony will be held on Thursday, March 3, 2011 at approximately 6:30 pm. The skaters' and officials' oaths will be read at this time. We hope all teams will join us for this event.

TEAM BANNERS

Teams should turn in their banners at the registration desk. The LOC will hang them for you. Banners may be picked up at the registration desk at the end of the competition. If a team is departing prior to the end of the event, request your banner at the registration desk. Banners will be removed only during an ice make.

OFFICIAL BULLETIN BOARD

An official bulletin board will be located near the registration desk at the Citizens Business Bank Arena that will post any pertinent competition information. Teams are required to check this board daily for updates, changes or important information during the competition.

VIDEO & PHOTOGRAPHY

The 2011 U.S. Synchronized Skating Championships will be recorded and will be webcast on www.icenetwork.com. An official videographer will video the event. Teams will be able to purchase DVDs at the competition. Personal video cameras will not be allowed in the Arena.
Please be sure to inform parents and other spectators of this rule in advance to avoid disappointments.
Similarly, an official professional photography company will photograph the event. Due to our contracts, no other professional photographers are permitted to photograph the event. Please remind families and spectators that, for the safety of the skaters, flash photography is not allowed during any skating event.

MUSIC

Music must be submitted at time of registration. CDs will be accepted no later than two hours prior to the start of a team's Official Practice.
Teams are required to submit two sets of music for competition and must have an extra copy for their practice sessions.

MUSIC CONT.

CD's must be labeled with the team's name, event, and running time of the music. Teams are responsible for picking up their music at the conclusion of the competition at the registration desk.

WEB SITE

For the most current event information, the LOC's official web site is www.2011synchronationals.com. Results will be posted throughout the event on U.S. Figure Skating Online at www.usfigureskating.org and www.icenetwork.com.

FOOD / CONCESSIONS

The concession stands in the Citizens Business Bank Arena will be open during practice and competition events.
There are many fine restaurants located near the Citizens Business Bank Arena. Please note that the arena management does not permit food to be brought into the arena.

SKATE BAGS

No skate bags will be allowed in the arena concourse or in the stands. There is no room in the arena to store skate bags. A skate bag cart will be available at Citizens Business Bank Arena loading dock area. Teams may use the carts to shuttle their bags to the bus area for storage on their team bus or for temporary storage. The LOC of the 2011 U.S. Synchronized Skating Championship will not be responsible for any lost, stolen or damaged bags.

PROGRAM BOOK

An official, four-color program book will be published for the 2011 U.S. Synchronized Figure Skating Championships. Teams are encouraged to submit a color photo of the team and team logo for inclusion. There will be a fee for submitting a photo to help offset the cost of publishing in color. Please see Form D for further instructions.
Teams are also invited to place an advertisement in the Program Book. This is a nice way to wish others good luck and to recruit for your upcoming season. Please see Form F for Program advertising.

WARM-UP AREA

Team warm-up areas will be provided outside of the Citizens Business Bank Arena. If there is inclement weather, the warm-up area will be reassigned indoors and teams will be notified about the new locations.

MEDICAL STAFF / SERVICES

Medical staff will be available during all official practice ice sessions and competitive events. However, medical staff will not be provided for unofficial practices.

GROUND TRANSPORTATION

Ground transportation will be the responsibility of each team. Bus/transportation arrangements can be made through Callaway Transportation:
Or each team can seek out their own transportation service. The 2011 U.S. Synchronized Figure Skating Championships is working in partnership with the Callaway Transportation Company, however the committee for the 2011 U.S. Synchronized Skating Championships, U.S. Figure Skating, or Glacier Falls FSC, Inc, will not be responsible for any transportation issues.

TENTATIVE EVENT SCHEDULE

WEDNESDAY, March 2nd

Morning Juvenile Free Skate Official Practice ice
Afternoon Intermediate Free Skate Official Practice Ice

THURSDAY, March 3rd

Morning Novice Free Skate Official Practice ice
Junior Short Program Official Practice Ice
Evening Opening Ceremony Citizens Business Bank Arena
Juvenile Free Skate Competition
Intermediate Free Skate Competition
Juvenile & Intermediate Awards
Evening Junior Short Program Competition
Masters Free Skate Official Practice Ice

FRIDAY, March 4th

Morning Senior Short Program Official Practice ice
Junior Free Skate Official Practice Ice
Afternoon Adult Free Skate Official Practice ice
Novice Free Skate Competition
Novice Awards
Evening Senior Short Program Competition
Junior Free Skate Competition
Junior Awards

SATURDAY, March 5th

Morning Collegiate Free Skate Official Practice ice
Senior Free Skate Official Practice Ice
Afternoon Masters Free Skate Competition
Adult Free Skate Competition
Masters & Adult Awards
Evening Collegiate Free Skate Competition
Collegiate Awards
Senior Free Skate Competition
Senior Awards/Photos

TENTATIVE MEETING SCHEDULE

WEDNESDAY, March 2nd
11:00 - Noon Parents' Meeting / seminar
Location TBD
4:00 – 4:30 pm Coaches / team managers meeting with referees
Location TBD
4:30 – 6:00 pm Professional Skaters' Association (PSA) Meeting
Location TBD

Due to the tight time schedule of this event, the LOC and U.S. Figure Skating request that no celebratory items be tossed onto the ice after a performance.