2011 U.S. Synchronized Skating Championships
Ontario, California

LOC FORM B

UNOFFICIAL PRACTICE ICE

INFORMATION ON OFFICIAL PRACTICE ICE:

Anaheim Ice, Westminster Ice, Ontario Center Ice, Riverside Ice Town , CBBA

Unofficial practice ice will be offered to all teams beginning Wednesday March 2, 2011. The practice ice will be scheduled at several rinks in the area. See the list and rink information on the website: ***www.2011synchronationals.com*** in "Arena Information." **The cost per session is $150.00. For teams that did not reserve their hotel through The Zenith Group, the cost per session is $450.00*.** If more teams request ice than is available, a random lottery will determine which teams receive the slots.

Practice ice is available at CBBA on Wednesday after conclusion of Official Practice, and is available in 15 minute blocks on a first come, first served basis. Ice at CBBA is also available on Wednesday, Thursday, Friday and Saturday early mornings in 15 minute increments. Cost for all segments at CBBA is $150.

Entryeeze (www.entryeeze.com) will be used as the registering vehicle for unofficial practice ice. Teams may log on and create their ice requests at any time in advance. Requests will be logged in by date and scheduled according to date/payment received. All unofficial practice ice will be sold in 15 minute segments (except on Wednesday at CBBA). All ice must be prepaid and arranged through the entryeeze system. Entryeeze.com accepts all major forms of credit card payment. A 3.5% processing charge on their end is added to the total. All refunds will be done via entryeeze back to the purchasing credit card. **Credit Card Disputes**: Glacier Falls FSC, host of the 2011 U.S. Synchronized Figure Skating Championships reserves the right to charge an additional fee of $50.00, in addition to the practice ice fee to resolve any disputes to the credit card charge (which will show up as Entryeeze, LLC). Late practice ice purchases, if accepted, will be charged an additional $50.00 per session.
Please be sure to note any special requests that you might have, such as "back to back" sessions, skaters skating on more than one team, etc.

**A portion of each room night reserved through The Zenith Group supports the cost of running the competition. Therefore, ice segments for teams not reserving through the housing bureau are charged the higher rate of $450.00 per segment.*

LOC FORMS A-G must be e-mailed in one e-mail to registrar@2011synchronationals.com by Tuesday, February 8.; hard copies must follow, to arrive on Wednesday Feb. 9. One check should be stapled to FORM G. Address: 2011 U.S. Synchro Champs.* Attn: Vart Echeverria* 250 W. Central Ave #407* Brea, CA 92821

Instructions for purchasing unofficial practice ice for the US National Synchronized Championships

Questions? practiceice@2011synchronationals.com

1) On Monday, February 7th anytime after 12:01 am ET, after your placement at a Sectional Championship, the Team Manager (or whomever is going to be responsible for the team and pay for the practice ice with their credit card) should click on the link located on the Practice Ice page of the competition website
2) The "Team Manager" will enter their USFS number, the club, and up to 3 coaches. Then they will enter contact information into the system and will indicate the number of skaters on the team (including alternates) and the team name (you will not need to complete the roster).
3) The "Team Manager" will indicate which event they placed in at the Sectional competition by selecting that event and division in the "sign-up" tab (there is no charge for the event)
4) The "Team Manager" will then select the total number of practice ice sessions they want to pre-purchase from the practice ice selection box on the "sign-up" tab
5) The "Team Manager" will answer all the questions regarding how they would like to have their practice ice scheduled and other information required by the LOC
6) The "Team Manager" will "proceed to payment" and complete the payment process for their pre-purchased practice ice sessions
7) The "Team Manager" will receive an email with their PIN number to use later to return to the system to see the schedule and their assigned practice ice sessions (make sure that your email will accept messages from @.entryeeze.com and if you don't see an email in your inbox, check your junk mail or spam folders)
8) Your primary coach will receive an email to verify that you have registered in the correct event – they will be asked to approve the entry – this is not mandatory but is part of the overall registration process in the online system
9) Your club may also receive an email to verify that your team is in good standing – they will need to approve the entry – this is not mandatory but is part of the overall registration process in the online system
10) The deadline to perform steps 1-7 is February 14th at 11:59 pm PT – after that time, you will not be able to register and purchase practice ice until practice ice purchase opens in the online system
11) By February 19th, the practice ice schedule and event block schedule will be loaded into the online system along with your assigned practice ice sessions – you may log in with your USFS number and PIN at any time to check on the status
12) On February 21st at 12:00 pm PT, practice ice purchase will be turned on – you will use the USFS number you entered and your PIN number an you will be able to go in to the system and select and pay for the additional sessions you wish to purchase (be aware that the system only holds your selections for 15 minutes so you will need to decide and act somewhat quickly)