



## TRADESHOW GUIDELINES FOR THE 2011 U.S. SYNCHRONIZED SKATING CHAMPIONSHIPS

The following guidelines have been established by the committee for the 2011 U.S. Synchronized Skating Championships and will apply to all vendors. **All** booths will be assigned on first come basis.

- 1) There will be 2 separate vendor areas available. 10 spots inside the arena and approximately 10 spots outside the arena on the outdoor concourse. There are no electrical hookups available outside. Outdoor vendors must provide their own cover, tables, and chairs for the area assigned. All outdoor merchandise must be removed or secured nightly, the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities will not be responsible for lost or stolen items at any time during the event or left overnight during the course of the event.
- 2) Set-up starts on Wednesday March 2, 2011 from 9:00 am to 6:00 pm.
- 3) Tear down starts at last ice make on Saturday March 5, 2011 and must be completed by Midnight March 5, 2011.
- 4) The LOC will provide the set up of all indoor 10x8 booth spaces (size approximate) which includes one 8 ft-draped table and 2 chairs.
- 5) The committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities are not responsible for theft or damage to any merchandise, booth equipment or personal items. It is the sole responsibility of the vendor to secure valuables and provide any additional equipment or materials for booth.
- 6) Each vendor is responsible for providing its own decorations, booth signage, additional lighting and appropriate staffing for the booth during the entire event. Citizens Business Bank Arena will provide electrical hook-ups, for a fee, if requested (20 amp/110v). Each vendor is responsible for any additional costs associated with the set-up, tear-down, labor or maintenance for the booth during the Trade Show.
- 7) Vendors are responsible for returning all equipment and materials provided by the 2011 U.S. Synchronized Skating Championships and Citizens Business Bank Arena in the exact condition in which it was received. Appropriate charges will be assessed for any damages.
- 8) Vendors may not sell or solicit any merchandise, which illegally includes the licensed trademark of the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities. Any such merchandise will be confiscated.

## TRADESHOW GUIDELINES FOR THE 2011 U.S. SYNCHRONIZED SKATING CHAMPIONSHIPS Cont.

- 9) The committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities reserve the right to determine if merchandise being sold or solicited is offensive and not keeping with the integrity of the event or otherwise not acceptable due to exclusivity agreements with any of the aforementioned entities. Any such merchandise will be removed from the Trade Show and returned to the vendor at the conclusion of the event.
- 10) All merchandise and products sold or promoted during the event must be approved by the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities prior to formal acceptance as a Trade Show participant. Please provide flyers, brochures, catalogs, pictures, and explanation etc. of all merchandise you wish to sell or promote during the event no later than Friday January 7, 2011.
- 11) Any vendor found to be in violation of the established guidelines or applicable State and Local Laws will be shut down immediately and prohibited from participating in the remainder of the event. The registration fee will be forfeited.
- 12) All vendors must obtain appropriate licenses and pay appropriate sales taxes. The committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities will not be responsible for the collection or tracking of sales tax.
- 13) All vendor applications are subject to approval by the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities.
- 14) Make checks payable to: **Glacier Falls FSC.**
- 15) Your Contact for this event is: Noel Pickler, 831 N. Redondo Dr. East, Anaheim, CA 92801, e-mail: [vendors@2011synchronationals.com](mailto:vendors@2011synchronationals.com) Phone: (714) 491-2233

*Signature on the vendor application indicates that you agree and will abide by the regulations set forth above.*

2011 U.S. Synchronized Skating Championships

**Vendor Application for the 2011 U.S. Synchronized Skating Championships  
March 2-5, 2011**

Citizens Business Bank Arena, Ontario, California

COMPANY \_\_\_\_\_ TEL(\_\_\_\_\_) \_\_\_\_\_

CONTACT \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TEL(\_\_\_\_\_) \_\_\_\_\_ Bus, Cell, Hm FAX(\_\_\_\_\_) \_\_\_\_\_

E-MAIL \_\_\_\_\_

10' x 8' Approximate area size which includes (1) skirted table and (2) chairs. **SPACE IS LIMITED.**  
Applications approved on a first come first serve basis.

**Indoor Booth Rental: \$800      Outdoor Booth Rental: \$500**

**Electricity Cost: \$75.00/ outlet (avail indoors only)      I need electricity: Yes\_\_\_\_\_ No\_\_\_\_\_**

**10x10 Black Pipe & Drape Backdrop Rental: \$25.00 ea      I need backdrop # \_\_\_\_\_: Yes\_\_\_\_\_ No\_\_\_\_\_**

Make checks payable to: **Glacier Falls FSC**

**SET-UP:              Wednesday, March 2, 2011      9:00 am to 6:00 pm**

**HOURS:**

Wednesday, March 2, 2011	9:00 am – 6:00 pm
Thursday, March 3, 2011	TBA
Friday, March 4, 2011	TBA
Saturday, March 5, 2011	TBA

**Move out Saturday, March 5, 2011 following the last ice make. MUST BE DONE BY MIDNIGHT  
SATURDAY MARCH 6, 2011.** Any vendor still on the premises after midnight will be charged \$200.00.

**FINAL HOURS WILL BE SENT WHEN THE SCHEDULE IS COMPLETED. ALL TIMES ARE SUBJECT TO  
CHANGE.**

I \_\_\_\_\_ agree to on behalf of (company) \_\_\_\_\_ to abide  
by the guidelines attached and any subsequent guidelines deemed necessary for participating vendors  
established by the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating,  
Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment  
Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**ALL VENDORS MUST SUPPLY A CERTIFICATE OF INSURANCE AND A SIGNED COPY OF THE  
ATTACHED WAIVER.**

PRODUCTS TO BE SOLD: \_\_\_\_\_

Mail to: Noel Pickler, 831 N. Redondo Dr. East, Anaheim, CA 92801

Office Use:

Accepted Date: \_\_\_\_\_ # of Booths \_\_\_\_\_ Total\$ \_\_\_\_\_



## Statement of Liability and Insurance:

Exhibitor agrees that it will indemnify and hold and save the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities harmless from and against all claims, demands, actions, damages, loss, cost, liabilities, expenses and judgments recovered from or asserted against the above referenced entities on account of injury or damage to person or property to the extent that any such damage or injury may be incident to arise out of, or be caused, either proximately or remotely, wholly or in part, by an act, omission, negligence, of misconduct on the part of the Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees or of any other person entering upon the Premises leased hereunder with express or implied invitation or permission of the Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees, or invitees, or when any such injury or damage may in any other way arise from or out of the occupancy or use by the exhibitor, or its agents, servants, employees, contractors, patrons, guests, licensees or invitees of the premises leased hereunder. The Exhibitor covenants and agrees that in case the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities shall be made a party to any litigation against the Exhibitor or in any litigation commenced by any party other than the Exhibitor relating to this lease or to the premises leased hereunder, the Exhibitor shall and will pay all costs and expenses, including reasonable attorney's fees and court costs incurred by or imposed upon the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities by virtue of any such litigation These terms of indemnification shall be effective unless such damage or injury results form negligence, gross negligence or willful misconduct of the committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities . All property of the Exhibitor is understood to remain under his/her custody and control, in transit to or from or within the confines of the exhibit hall. Exhibitors are advised to carry floater insurance against injury to the person or property of others. The committee for the 2011 U.S. Synchronized Skating Championships, US Figure Skating, Glacier Falls FSC, Inc, Citizens Business Bank Arena, AEG Ontario Arena, LLC, Anschutz Entertainment Group, Inc., City of Ontario and the Officers and Committee members of the above referenced entities, insurance policies do not extend to cover liabilities of Exhibitors.

Please sign and return with application to: Noel Pickler, 831 N. Redondo Dr. East, Anaheim, CA 92801

Company: \_\_\_\_\_

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail: \_\_\_\_\_